

**CITY OF MISHAWAKA, BOARD OF PARKS & RECREATION
MINUTES OF THE MEETING**

DATE: December 9, 2019

TIME: 4:30 p.m.

PLACE: City Council Chambers

PRESENT: Michael P. Faulkner, Carolyn A. Teeter, Pat Hahn, David Straughn

NOT PRESENT: John Coppens, Tony Violi

ALSO PRESENT: Phil Blasko, Yvonne Teeter. Robert C. Beutter, Esq., Steven Gleissner, Clare Kopec, George Fowler, Drew Roop, Jake Crawford

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Board Vice President, Michael P. Faulkner, called the regularly scheduled meeting to order at 4:30 p.m. The Pledge of Allegiance was led by David Straughn. Mr. Faulkner called for a motion to approve the minutes of the November 19th and November 25th Park Board meetings. Mrs. Teeter moved to approve the minutes as presented. Mr. Straughn seconded the motion. The motion carried unanimously.

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OLD BUSINESS:

None at this time.

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NEW BUSINESS:

Drew Roop requested the Board approve new fees for the golf course. Before approving the fees, Mr. Roop requested the board remove the mandatory cart rental on weekends/holidays before noon from the request. Mrs. Teeter moved to approve the amended request and Mr. Straughn seconded it. The motion carried unanimously.

Mr. Blasko requested the Board approve the Salary Resolution for 2020. Mrs. Teeter moved to approve the request and Mr. Straughn seconded it. The motion carried unanimously.

Ms. Teeter requested the Board approve for payment the following claim docket(s):

<u>Docket #</u>	<u>Amount</u>
2019-539	\$19,328.44
2019-540	\$17,565.17

Mrs. Teeter moved to approve the claims as presented and Mr. Straughn seconded it. The motion carried unanimously.

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DIRECTOR'S REPORTS:

Steven Gleissner, Director of Recreation and Facilities, shared with the Board the fall soccer league concluded in October with 219 kids that participated.

Clare Kopec, Community Center Director, shared with the Board the Halloween Spooktacular celebration took place over a six day period compared to the 3 day celebration in 2018.

George Fowler, Superintendent of Golf Maintenance, reported to the Board normal tasks have been performed during the fall months at the golf course, keeping the maintenance crew busy.

Drew Roop, Director of Golf Operations, shared with the Board his main focus now is to continue confirming outings and league play for 2020.

Jake Crawford, Landscape and Urban Forestry Director, reported to the Board his focus of the fall was getting the greenhouse up and running.

Phil Blasko, reported to the Board on behalf of Brittini Gendron, this quarter was full over events.

Phil Blasko, reported to the Board on behalf of Andi Lemna, we purchased 28 new pairs of skates to fill gaps in sizes and blade types.

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CENTRAL SERVICES' REPORT:

None at this time.

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POLICE DEPARTMENT REPORT:

None at this time.

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SUPERINTENDENT REPORT:

Phil Blasko shared with the Board how proud he is off his staff and the amazing job each of them have done this year for the department.

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OPEN FORUM:

Mr. Faulkner called for additional questions and/or comments from those in attendance. There were none.

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ADJOURNMENT:

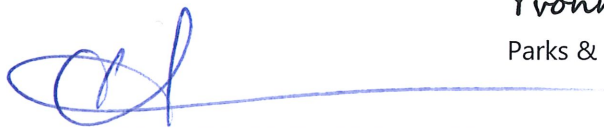
As there were no further questions or comments to be made, a motion for adjournment was made by Mrs. Teeter and seconded by Mr. Straughn. The motion carried unanimously. The meeting was adjourned at 5:31 p.m.

Submitted for Approval to the Board



Yvonne Teeter, Office Coordinator
Parks & Recreation Department

Approved:



Carolyn A. Teeter, Board Secretary